Norton Parish Council

RISK MANAGEMENT PLAN

Adopted on 17.09.25

Reviewed May 2026

To be reviewed at the Annual Meeting May 2027

Norton Parish Council will review their assets as follows to ensure they are not at risk of falling into disrepair or a danger to the public:

No.	Asset	Aim	Action	Responsibility	Frequency
1.	Bus Shelter	To ensure the bus shelter remains in good order and safe to use	Yearly Inspections	Councillors	Yearly
2.	MUGA	To keep the area safe for all members of the public	Weekly Inspections of the area carried out To setup a yearly inspection with a external contractor	Community Volunteers Contractor	Weekly Yearly
3.	Village Hall and Playing Field	To ensure the Village Hall and Playing Field are maintained to a high	Inspections before hire. Risk Assessments	Village Hall Committee	As required

		standard for the use of the public	carried out where appropriate		
4.	Dog Waste Bins	To ensure the dog waste bins are fit for use	Yearly Inspections	Councillors	Yearly
5.	Norton Village Nameplates	To ensure the nameplates remain clear to read and in good order	Yearly Inspections	Councillors	Yearly
6.	Parish Council Noticeboard	Maintain All Noticeboards	Councillor/Clerk will inspect noticeboard when agendas are displayed.	Councillors/Clerk	6 times a year when Agendas are published
7.	Wainlode Lane Norton Sign	To ensure the sign remains clear to read and in good order	Yearly Inspections	Councillors	Yearly
8.	Play Space Equipment	To keep the area safe for all members of the public	Weekly Inspections of the area to be carried out To setup a yearly inspection with a external contractor	Community Volunteers External Contractor	Weekly Yearly